

**SBA
U.S. Small Business Administration**

**Guidelines for Nominations
Small Business Week 2000**

Administrator's Message

Welcome to the 37th National Small Business Week! With a new century and millennium upon us, this year's annual celebration promises to be one of our most memorable ever.

The President sets aside National Small Business Week each year to formally recognize the crucial role America's small business community plays in the economy. That community is more vibrant than ever, with more than 24 million small businesses employing about half the American workforce. They've helped create more than 18 million new jobs over the last seven years.

One of my favorite highlights of National Small Business Week is the recognition it gives to our best and brightest entrepreneurial talent. That's where you come in.

You can be a part of this celebration by nominating an outstanding small business owner or small business advocate in your community for one of several different awards. These include the Small Business Person of the Year, Advocate of the Year, and special award categories.

This brochure gives you a "how-to" guide on preparing and submitting a nomination package. It also includes a detailed description of each award.

I cordially invite you to help us celebrate America's thriving small business owners and advocates by sending us your nominations. Take advantage of this opportunity to thank them for a job well done!

Sincerely,

Aida Alvarez
Administrator
U.S. Small Business Administration

Introduction to Small Business Week

In recognition of the small business community's contributions to the American economy and society, the President of the United States designates one week each year as National Small Business Week. Small Business Week 2000 will take place in June.

The U.S. Small Business Administration, in partnership with public- and private-sector small business supporters, will sponsor special activities honoring the nation's entrepreneurs at the local, state and national levels.

The presentation of the prestigious awards will highlight National Small Business Week activities. At the district, state, and national levels, these awards spotlight the outstanding contributions of small business persons and advocates.*

Small Business Person of the Year winners from all 50 states, the District of Columbia, Puerto Rico, Guam and the U.S. Virgin Islands, and national winners in the Disaster Recovery Award, Small Business Advocate Award and Special Achievement Award categories will be invited to Washington, D.C., during

National Small Business Week for a series of special events in their honor. A national Small Business Person of the Year will be selected from among the state award winners and recognized during the celebration in the nation's capital.

- * District-level awards are presented only in those states served by more than one SBA district office. See page 18 for a list of district offices.

Nominations

Any individual or organization dedicated to the support of the small business community in the United States, including, but not limited to, trade and professional associations and business organizations, may submit nominations for Small Business Person awards, Small Business Advocate awards and Special Achievement awards.

Nominations must be submitted to the nearest U.S. Small Business Administration district office in your state or territory. (See list on page 18.) Nomination procedures for the Disaster Recovery awards are on pages 13-14. All nominations must be postmarked or hand delivered no later than Nov. 12, 1999.

Nominations must be typewritten only on one side of 8.5" x 11" white stationery, collated and secured in a 1.5" binder. Incomplete nomination packages will not be considered. A complete nomination package will include, in the following order:

1. A single cover page with—
 - the nominee's full name, title, business and home addresses with telephone numbers (fax number should also be included);
 - the award for which the nomination is being made;
 - the nominator's name, title, place of business, business address and telephone number; and
 - a one-paragraph description of the nominee's business (for Small Business Person of the Year, Exporter of the Year, Entrepreneurial Success Award, Young Entrepreneur of the Year and Welfare to Work Entrepreneur of the Year nominations) or profession/occupation (for all Advocate of the Year nominations).
2. A completed SBA Form 898 (biographical data form) available from the SBA district office nearest you. For "team" nominations, for Small Business Person of the Year, a Form 898 is required for each team member.
3. An original black and white photo of the nominee, either 8" x 10" or 5" x 7" (photocopies are not acceptable).
4. A nomination letter, not to exceed three pages.
5. A brief biography of the nominee, not to exceed two pages.
6. A business profile, not to exceed two pages.
7. A concise statement of the qualities and performance that merit the award, not to exceed four pages.
8. A financial statement of the nominee, not to exceed 12 pages, on 8.5" x 11" paper (required only for Small Business Person of the Year,

Exporter of the Year, Entrepreneurial Success Award, and Young Entrepreneur of the Year).

9. Any other support documentation deemed significant by the nominator, including news clips, letters of recommendation, and other evidence of the appropriateness of the nomination. This support documentation must not exceed 10 pages. Videos will not be considered.

Awards and Selection

Small Business Persons of the Year and Advocates of the Year will be selected at the state and national levels. In those states served by more than one SBA district office, awards will also be presented at the district level. Winners at each level will be considered for awards at the next highest level. Nomination packages for each state winner will be sent to regional SBA offices and prepared for transmittal to the SBA National Advisory Council Office for review. The National Small Business Person of the Year will be selected by the SBA Administrator based on the recommendations of the SBA's National Advisory Council. The winner will be announced during National Small Business Week.

For information regarding the selection procedures for the Disaster Recovery awards, see below.

Key Small Business Week Deadlines

Nov. 12, 1999	Small Business Week 2000 nominations must be received by SBA district offices.
Dec. 10, 1999	District winners are selected from multidistrict states; state winners are selected from single district states.
Feb. 18, 2000	The SBA's National Advisory Council selects state winners in multidistrict states. SBA Office of Advocacy judges select the National Advocates of the Year and the Special Achievement award winners.
Mar. 10, 2000	State Small Business Persons of the Year, National Advocates of the Year and Special Achievement award winners are announced.

The Awards to be Presented:

Small Business Person Awards

- Entrepreneurial Success
- Small Business Exporter of the Year
- Small Business Person of the Year
- Welfare to Work Awards
- Young Entrepreneur of the Year

Phoenix Awards *

- Small Business Disaster Recovery

- Outstanding Contributions to Disaster Recovery

Small Business Advocate Awards

- Accountant Advocate of the Year
- Financial Services Advocate of the Year
- Minority Small Business Advocate of the Year
- Small Business Journalist of the Year
- Veteran Small Business Advocate of the Year
- Women in Business Advocate of the Year

Special Achievement Awards *

- Presented only at the national level.

Eligibility and Evaluation Criteria

All nominees for Small Business Week awards must be residents of and employed in the United States and will be subject to background checks. Small businesses owned and operated by nominees must comply with federal civil rights laws. See page 4 for nomination requirements.

The U.S. Small Business Administration's size standards apply in defining a business as small. Consult your nearest SBA district office if you have questions.

Small Business Person Awards

Entrepreneurial Success

Individuals meeting the following two criteria may be nominated: They must own and operate businesses initially launched as small businesses according to SBA size standards and subsequently developed into large businesses; and they must have received SBA assistance to help the businesses grow.

Nominations will be evaluated on the following criteria:

- SBA assistance – Documentation of the type(s) and amount(s) of SBA assistance received by the business and the year(s) in which it was received.
- Growth in number of employees – A bench mark to judge the impact of the business on the job market. (Note: In recognition that work force size varies from industry to industry, nominees must have met the SBA size standards for small businesses in their industries at the time of the SBA assistance and now exceed those standards.)
- Increase in sales and/or unit volume – Documentation comparing annual sales at the time of the SBA assistance to current annual sales.
- Current and past financial reports – To substantiate the financial strength of the business, profit-and-loss statements for the past three years must be provided.
- Innovativeness of product or service offered – An illustration of the creativity and imagination of the business demonstrating its ability to remain competitive.

- Evidence of contributions to community-oriented projects – While community involvement is essential for any business, regardless of size, the added resources of a larger business demand an even greater role in advancing the interests of the community.

Small Business Exporter of the Year

Any individual who owns and operates a small business engaged in exporting may be nominated.

Nominations will be evaluated on the following criteria:

- Increased sales, profits and/or growth of employment because of exporting. (The nomination package must include profit and loss statements and balance sheets for the past three years.)
- Creative overseas marketing strategies.
- Effective solutions to export-related problems.
- Demonstrated encouragement of other small businesses to export.
- Voluntary assistance to other small businesses entering the export market.
- Cooperation with other firms in the creation of export trading companies and/or introduction of unique trading relationships, products or services.

Small Business Person of the Year

Any individual who owns and operates or bears principal responsibility for operating a small business may be nominated.* Partners who jointly own and operate a small business may be nominated as a "team," so long as the number of individuals in the team nomination does not exceed four.

Nominations will be evaluated according to the following criteria:

- Staying power – a substantiated history as an established business.
- Growth in number of employees – a benchmark to judge the impact of the business on the job market.
- Increase in sales and/or unit volume – an indication of continued growth.
- Current and past financial reports (profit- and-loss statements and balance sheets for the last three complete years) – a substantiation of the improved financial position of the business.
- Innovativeness of product or service offered –an illustration of the creativity and imagination of the nominee.
- Response to adversity – examples of problems faced in the nominee's business and the methods used to solve them.
- Contributions by nominee to aid community-oriented projects – evidence of the use of his/her personal time and resources.

Welfare to Work Awards

These awards are given to former welfare clients who have become self-supporting entrepreneurs, and individuals who have significantly contributed to the President's Welfare to Work Initiative. The nominating process is the same as for the Small Business Person of the Year award.

Welfare to Work Entrepreneur of the Year

Individuals formerly on welfare who became self-sufficient through entrepreneurship may be nominated.

Nominations will be evaluated on the following criteria:

- Demonstrated entrepreneurial potential necessary for long-term business success and economic growth.
- Development and/or utilization of innovative or creative business methods.
- Challenges overcome by individuals moving from welfare to successful entrepreneurship.
- Helping others become self-sufficient through entrepreneurship.
- Concerted efforts to increase public understanding of the importance of small business contributions to the Welfare to Work Initiative.

Welfare to Work Small Business Owner of the Year

Small business owners who have made significant contributions to the national Welfare to Work Initiative may be nominated.

Nominations will be evaluated on the following criteria:

- Development and/or utilization of innovative or creative methods in hiring welfare clients.
- Demonstrated efforts to advance the small business Welfare to Work Initiative.
- Increased welfare-to-work opportunities created by the nominee's business.
- Helping others become self-sufficient through entrepreneurship.
- Voluntary community service aimed at helping welfare clients become part of mainstream society.
- Mentoring small businesses interested in hiring welfare-to-work employees.

Welfare to Work SBA Associate of the Year

SBA employees or employees of SBA resource partners who have made outstanding contributions to the national Welfare to Work Initiative may be nominated.

- Development and/or utilization of innovative or creative business methods.
- Demonstrated accomplishments in strengthening the role of small business in welfare to work efforts.
- Concerted efforts to increase public understanding of the importance of small business contributions to the Welfare to Work Initiative.
- Other accomplishments demonstrating the nominee's commitment to welfare to work efforts.
- Helping others become self-sufficient through entrepreneurship.
- Mentoring welfare-to-work employees
- Support for small businesses interested in hiring welfare-to-work employees.

Young Entrepreneur of the Year

Any individual who serves as a majority owner and operates or bears principal responsibility for operating a small business with a three-year track record, and who will not have reached the age of 30 by June 1, 2000, may be nominated.

Nominations will be evaluated on the following criteria:

- Evidence of success as measured by sales and profits. (The nomination package must include profit-and-loss statements and balance sheets for the past three years.)
- Increased employment opportunities created by the nominee's business.
- Development and/or utilization of innovative or creative business methods.
- Demonstrated entrepreneurial potential necessary for long-term business success and economic growth.

Small Business Advocate Awards

Accountant Advocate of the Year

Individuals who have contributed as accountants to a better economic and financial climate for small firms may be nominated. Nominees may or may not be small business owners.

Nominations will be evaluated on the following criteria:

- Volunteering time and energy outside of business duties to assist small firms.
- Advocacy of a reduction of financial and regulatory requirements for small business.
- Support for initiatives to promote legislation strengthening the financial health of small businesses.
- Participation in other activities that exemplify the nominee's efforts to improve the economic climate for small businesses.

Financial Services Advocate of the Year

Individuals who assist small businesses in obtaining financing, either directly or through advocacy efforts to increase the availability of financial services, may be nominated.

Nominations will be evaluated on the following criteria:

- The amount and quality of assistance given small businesses in obtaining financing.
- Advocacy of changes in the financial services industry to assist small firms.
- Encouragement of the flow of investment capital to small ventures.
- Active support for legislative or regulatory action designed to help small firms.
- Other significant contributions through the financial services industry to advance small business interests.

Minority Small Business Advocate of the Year

Individuals who have fulfilled a commitment to support minority entrepreneurship may be nominated. Nominees may or may not be small business owners.

Nominations will be evaluated on the following criteria:

- Voluntary efforts beyond business/professional responsibilities to advance minority small business interests within the community, state and/or nation.
- Demonstrated efforts to improve conditions in the minority small business community as a whole, not solely for individual personal advancement.
- Voluntary provision of professional services to the minority small business community in a legal, legislative, managerial or financial capacity.
- Demonstrated accomplishments in advising minority small business groups of opportunities within the overall business community.
- Other accomplishments demonstrating the nominee's merit as an effective advocate for minority small business interests.

Small Business Journalist of the Year

Journalists representing television, radio, electronic or print media may be nominated. Sample articles or tapes are encouraged. Nominations will be evaluated on the following criteria:

- Concerted efforts to increase public understanding of the importance of small business contributions to the economy.
- Contribution of news and feature stories, editorials, columns and commentary that highlight and analyze small business issues.

- Voluntary community service aimed at enhancing small business opportunity and growth.
- Other achievements that exemplify the nominee's media efforts to improve the understanding of the role of small business in the U.S. economy.

Veteran Small Business Advocate of the Year

Individuals who have fulfilled a commitment to advancing small business opportunities for U.S. armed forces veterans may be nominated. Nominees may or may not be veterans themselves.

Nominations will be evaluated on the following criteria:

- Evidence of increased business opportunities for veterans as a result of the nominee's actions.
- Advisory activities to improve awareness among veterans' groups of small business opportunities.
- Advocacy of special consideration for veterans in government small business policymaking.
- Demonstrated accomplishment in obtaining support within the community for the establishment of veteran-owned small businesses.
- Other accomplishments demonstrating the nominee's effective advocacy of veteran-owned small businesses.

Women in Business Advocate of the Year

Individuals who have fulfilled a commitment to the advancement of women's business ownership may be nominated. Nominees may or may not be small business owners.

Nominations will be evaluated on the following criteria:

- Efforts to increase business and financial opportunities for women.
- Legal, financial or managerial assistance provided to enhance women's business ownership.
- Voluntary efforts to strengthen the role of women business owners within the community.
- Advocacy of the women-owned business community as a whole, not solely for individual personal advancement.
- Other accomplishments demonstrating effectiveness in improving the environment for the creation and expansion of businesses owned and operated by women.

Special Achievement Awards

In addition to the awards previously described, the SBA's chief counsel for the Office of Advocacy will occasionally present special national awards during National Small Business Week. These awards honor unique and outstanding advocacy achievements on behalf of small business – for example, lifetime small business advocacy or outstanding pro bono work.

Send nominations for Special Achievement awards directly to:

Chief Counsel's Award
Office of Advocacy
409 Third Street, S.W.
Mail Code: 3114
Washington, DC 20416.
SBA Regional
Offices

Region I
10 Causeway Street
Suite 812
Boston, MA 02222
Tel: 617-565-8415

Region II
26 Federal Plaza
Room 3108
New York, NY 10278
Tel: 212-264-1450

Region III
Robert N.C. Nix
Federal Bldg.
900 Market St., 5th floor
Philadelphia, PA 19107
Tel: 215-580-2722

Region IV
1720 Peachtree Road, N.W.
Suite 496
Atlanta, GA 30309
Tel: 404-347-4999

Region V
500 West Madison Street
Suite 1240
Chicago, IL 60661
Tel: 312-353-0357

Region VI
4300 Amon Carter Blvd.
Suite 108
Fort Worth, TX 76155
Tel: 817-885-6581

Region VII
323 West 8th Street
Suite 307
Kansas City, MO 64105
Tel: 816-374-6380

Region VIII
721 19th Street
Suite 400
Denver, CO 80202
Tel: 303-844-0500

Region IX
455 Market Street
S-2200
San Francisco, CA 94105
Tel: 415-744-2118

Region X
Park Place Building

1200 6th Avenue
Suite 1805
Seattle, WA 98101
Tel: 206-553-5676

SBA District Offices

ALABAMA
2121 8th Avenue North
Suite 200
Birmingham, AL 35203
Tel: 205-731-1344

ALASKA
222 West 8th Avenue
Box 67, Room A36
Anchorage, AK 99513
Tel: 907-271-4022

ARIZONA
2828 North Central Avenue
Suite 800
Phoenix, AZ 85004
Tel: 602-640-2316

ARKANSAS
2120 Riverfront Drive
Suite 100
Little Rock, AR 72202
Tel: 501-324-5871

CALIFORNIA
2719 N. Air Fresno Dr.
Suite 200
Fresno, CA 93727
Tel: 209-487-5791

330 North Brand Blvd.
Suite 1200
Glendale, CA 91203
Tel: 818-552-3210

660 J Street, Room 215
Sacramento, CA 95814
Tel: 916-498-6410

550 West C Street
Suite 550
San Diego, CA 92101
Tel: (619)557-7250

455 Market Street
6th Floor
San Francisco, CA 94105
Tel: 415-744-6820

200 West Santa Ana Blvd.

Suite 700
Santa Ana, CA 92701
Tel: 714-550-7420

COLORADO
721 19th Street
Suite 426
Denver, CO 80202
Tel: 303-844-2607

CONNECTICUT
330 Main Street
2nd Floor
Hartford, CT 06106
Tel: 860-240-4700

DISTRICT OF COLUMBIA
1110 Vermont Ave., N.W.
Suite 900
Washington, DC 20005
Tel: 202-606-4000

FLORIDA
100 South Biscayne Blvd.
7th Floor
Miami, FL 33131
Tel: 305-536-5521

7825 Baymeadows Way
Suite 100-B
Jacksonville, FL 32256
Tel: 904-443-1900

GEORGIA
1720 Peachtree Road, NW
6th Floor
Atlanta, GA 30309
Tel: 404-347-4147

HAWAII
300 Ala Moana Boulevard
Box 50207, Room 2-235
Honolulu, HI 96850
Tel: 808-541-2990

IDAHO
1020 Main Street
Suite 290
Boise, ID 83702
Tel: 208-334-1696

ILLINOIS
500 West Madison Street
Room 1250
Chicago, IL 60661
Tel: 312-353-4528

INDIANA

429 N. Pennsylvania Ave.
Suite 100
Indianapolis, IN 46204
Tel: 317-226-7272

IOWA

215 4th Avenue Road, S.E.
The Lattner Building
Suite 200
Cedar Rapids, IA 52401
Tel: 319-362-6405

210 Walnut Street
Room 749
Des Moines, IA 50309
Tel: 515-284-4422

KANSAS

100 East English Street
Suite 510
Wichita, KS 67202
Tel: 316-269-6616

KENTUCKY

600 Dr. M.L. King Jr. Place
Downtown Station
Room 188
Louisville, KY 40202
Tel: 502-582-5971

LOUISIANA

365 Canal Street
Suite 2250
New Orleans, LA 70130
Tel: 504-589-6685

MAINE

40 Western Avenue
Room 512
Augusta, ME 04330
Tel: 207-622-8378

MARYLAND

10 South Howard Street
Suite 6220
Baltimore, MD 21201
Tel: 410-962-4392

MASSACHUSETTS

10 Causeway Street
Room 265
Boston, MA 02222
Tel: 617-565-5590

MICHIGAN

477 Michigan Avenue

Room 515
Detroit, MI 48226
Tel: 313-226-6075

MINNESOTA
100 North 6th Street
Suite 610
Minneapolis, MN 55403
Tel: 612-370-2324

MISSISSIPPI
101 West Capitol Street
Suite 400
Jackson, MS 39201
Tel: 601-965-4378

MISSOURI
323 West 8th Street
Suite 501
Kansas City, MO 64105
Tel: 816-374-6708

815 Olive Street
Room 242
St. Louis, MO 63101
Tel: 314-539-6600

MONTANA
301 South Park
Room 334
Helena, MT 59626
Tel: 406-441-1081

NEBRASKA
11145 Mill Valley Road
Omaha, NE 68154
Tel: 402-221-4691

NEVADA
300 Las Vegas Blvd., South
Suite 100
Las Vegas, NV 89101
Tel: 702-388-6611

NEW HAMPSHIRE
143 North Main Street
Suite 202
Concord, NH 03301
Tel: 603-225-1400

NEW JERSEY
2 Gateway Center
15th Floor
Newark, NJ 07102
Tel: 973-645-2434

NEW MEXICO

625 Silver Avenue, S.W.
Suite 320
Albuquerque, NM 87102
Tel: 505-346-7909

NEW YORK
111 West Huron Street
Room 1311
Buffalo, NY 14202
Tel: 716-551-4301

26 Federal Plaza
Room 3100
New York, NY 10278
Tel: 212-264-4354

401 S. Salina St.
5th floor
Syracuse, NY 13202
Tel: 315-471-9393

NORTH CAROLINA
200 North College Street
Suite A-2015
Charlotte, NC 28202
Tel: 704-344-6563

NORTH DAKOTA
657 2nd Avenue, North
Room 219
Fargo, ND 58108
Tel: 701-239-5131

OHIO
1111 Superior Ave.
Suite 630
Cleveland, OH 44114
Tel: 216-522-4180

2 Nationwide Plaza
Suite 1400
Columbus, OH 43215
Tel: 614-469-6860

OKLAHOMA
210 Park Avenue
Suite 1300
Oklahoma City, OK 73102
Tel: 405-231-5521

OREGON
1515 S.W. Fifth Avenue
Suite 1050
Portland, OR 97201
Tel: 503-326-2682

PENNSYLVANIA

Robert N. C. Nix
Federal Bldg.
900 Market St., 5th floor
Philadelphia, PA 19107
Tel: 215-580-2722

1000 Liberty Avenue
Room 1128
Pittsburgh, PA 15222
Tel: 412-395-6560

PUERTO RICO
252 Ponce De Leon Blvd.
Suite 201
Hato Rey, PR 00918
Tel: 787-766-5572

RHODE ISLAND
380 Westminster St.
Suite 511
Providence, RI 02903
Tel: 401-528-4561

SOUTH CAROLINA
1835 Assembly Street
Room 358
Columbia, SC 29201
Tel: 803-765-5377

SOUTH DAKOTA
110 S. Phillips Ave.
Suite 200
Sioux Falls, SD 57104
Tel: 605-330-4243

TENNESSEE
50 Vantage Way
Suite 201
Nashville, TN 37228
Tel: 615-736-5881

TEXAS
10737 Gateway West
Suite 320
El Paso, TX 79935
Tel: 915-633-7007

4300 Amon Carter Blvd.
Suite 114
Fort Worth, TX 76155
Tel: 817-885-6500

222 East Van Buren Street
Room 500
Harlingen, TX 78550
Tel: 956-427-8533

9301 Southwest Freeway
Suite 550
Houston, TX 77074
Tel: 713-773-6500

George Manon Fed. Bldg.
1205 Texas Ave., Room 408
Lubbock, TX 79401
Tel: 806-472-7462

727 E. Durango Boulevard
Suite A527
San Antonio, TX 78206
Tel: 210-472-5900

UTAH
125 South State Street
Room 2237
Salt Lake City, UT 84138
Tel: 801-524-5804

VERMONT
87 State Street
Room 205
Montpelier, VT 05602
Tel: 802-828-4422

VIRGINIA
Federal Building
400 North 8th Street
11th Floor
Richmond, VA 23240
Tel: 804-771-2400

WASHINGTON
Park Place Building
1200 Sixth Avenue
Room 1700
Seattle, WA 98101
Tel: 206-553-7310

801 W. Riverside Ave.
Suite 200
Spokane, WA 99201
Tel: 509-353-2809

WEST VIRGINIA
320 West Pike Street
Suite 330
Clarksburg, WV 26301
Tel: 304-623-5631

WISCONSIN
212 East Washington Ave.
Room 213
Madison, WI 53703
Tel: 608-264-5261

WYOMING
100 East B Street
Room 4001
Casper, WY 82602
Tel: 307-261-6500

For More Information

SBA offices are located in all 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands and Guam. For the office nearest you, look under "U.S. Government" in your telephone directory, or contact:

SBA Answer Desk: 1-800 U ASK SBA

Fax: 202-205-7064

TDD: 704-344-6640

Your rights to regulatory fairness: 1-888-REG-FAIR

OnLine Electronic Bulletin Board
(*modem and computer required*)
1-800-697-4636 (*limited access*)
1-900-463-4636 (*full access*)
202-401-9600 (*Washington, D.C., metro area*)

Internet

Home page: www.sba.gov

Gopher: <gopher.sba.gov>

Telnet: <telnet.sba.gov>

U.S. Business Advisor: www.business.gov

SBA Affiliates

Inquire at your local SBA office for the location nearest you.

- BICs - Business Information Centers
- TBICs - Tribal Business Information Centers
- OSCSs - One Stop Capital Shops
- SCORE - Service Corps of Retired Executives
- SBDCs - Small Business Development Centers
- USEACs - U.S. Export Assistance Centers
- WBCs - Women's Business Centers

SBA Publications

- *The Resource Directory for Small Business Management* - a listing of low-cost business management publications and videotapes
- *The Facts About ... SBA Publications* - a listing of free SBA publications

All of the SBA's programs and services are provided to the public on a nondiscriminatory basis.